# COLONIAL SQUARE COOPERATIVE REFUSE DISPOSAL POLICY

As part of member occupancy charges, the cooperative provides for the disposal of residential waste. The intent of this policy is to furnish members with written guidelines to help promote the proper handling of refuse disposal and to maintain the appearance of the cooperative grounds.

This policy applies to all forms of garbage, refuse, rubbish, trash, or other waste, including yard waste to be disposed by cooperative members, residents, and guests. Disposal of waste by any other persons into the cooperative dumpsters is prohibited.

The City of Ann Arbor operates a Resource Recovery Center/Drop Off Station, located at 2950 E. Ellsworth Rd. at Platt Road. This is a conveniently located option for cooperative members to dispose of items, which should not be disposed in the dumpsters or recycling carts.

### 1. Dumpsters

In accordance with City of Ann Arbor Solid Waste Management Policies, the cooperative is eligible for <u>weekly</u> refuse dumpster pickups from the City of Ann Arbor. However, the cooperative must make its own arrangements for handling <u>bulky waste items</u>, such as furniture, appliances, etc. In addition, the city has requirements for <u>special waste preparation</u> and <u>prohibited materials</u>, which apply to dumpster containment of refuse.

Toxic recyclables (batteries, oil filters, and motor oil) are not picked up from multifamily or commercial sites because of the public health and environmental safety issues with leaving toxic materials unattended next to a dumpster.

Prohibited materials include items which may damage equipment or pose a safety threat to collectors or the environment, including cement, tar, mortar, rocks, bricks, railroad ties, tree stumps, logs, vehicle parts and tires, fuel tanks, wooden pallets, garage doors, pianos, hazardous waste, liquids, asbestos, and improperly prepared medical waste, paint, or improperly bagged animal waste.

DO NOT place toxics outside of (or inside) the dumpsters.

For more information, see the City of Ann Arbor Solid Waste & Recycling website <a href="http://www.ci.ann-arbor.mi.us/PublicServices/FieldOperations/SolidWaste/index.html">http://www.ci.ann-arbor.mi.us/PublicServices/FieldOperations/SolidWaste/index.html</a>

### 2. Recyclables

Cooperative members should place their recyclables into the City-provided recycling carts, which are located in or near the dumpster enclosures. Recyclables are to be separated from refuse and compostables. Ann Arbor's residential recycling collection service is contracted to Recycle Ann Arbor. If you have questions about recycling, please contact the cooperative office or call Recycle Ann Arbor directly at 734-662-6288.

Please refer to the Recycling Guide at the Recycling in Ann Arbor website for more information on what items should be placed inside the tan "Newspaper" or green "Containers" recycling carts.

Recycling in Ann Arbor http://www.ci.ann-arbor.mi.us/SolidWaste/recycle.html

DO NOT place toxics outside of (or inside) the recycling bins.

### 3. Compostable Yard Waste

Compostable yard waste may not be placed inside the dumpsters. In accordance with the City of Ann Arbor requirements, compostables should be placed in 30-gallon paper bags and placed next to the dumpster enclosures. The weight of each bag should be kept under 50 pounds. In lieu of 30-gallon paper bags, paper grocery bags are also acceptable to the Cooperative. Plastic bags should be avoided, as they do not decompose and must be separated by staff."

Members may maintain their own backyard compost pile, subject to the following:

- The compost pile must be enclosed in a specifically designed and cooperative approved bin or,
- The compost pile must be blended into the landscape of the member's garden
- Members are responsible to maintain compost in a manner, which does not interfere with neighboring members.
- Should any composting create a hygiene nuisance for surrounding members the composting activities could be suspended for the composting member in question.

#### 4. Toxics

The Cooperative is NOT included in the curbside toxics collection program, therefore, DO NOT place toxics outside of (or inside) the recycling bins.

Household hazardous waste -- such as pesticides, solvents, flammable, and oil-based paints -- do not belong in the trash where they will be landfilled and potentially end up leaking into our groundwater. Please give leftover materials to others or take them to Washtenaw County's Home Toxics Collection Center (call (734) 222-3950 for 24-hour assistance).

Some toxics, such as household batteries, automotive fluids, and Freon appliances may be taken to the Drop-Off Station for a fee.

The maintenance area will accept MOST toxics if scheduled through the office Monday -Friday.

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### 5. Member Responsibilities

All refuse/trash/garbage must be bagged, so as to avoid leakage/spillage and to keep the area around the trash containers free of litter and refuse.

All refuse must be placed into the dumpster. Do not place refuse on the ground. All refuse spilled in the area of the dumpster must be cleaned up and placed inside the dumpster. Violators are subject to a fine for littering and will be charged for cleanup of debris.

Dumpsters are for the disposal of household refuse and garbage only. The City will not empty the container if anything other than household garbage/trash is seen or gets lodged in the dumpster. Anyone depositing anything other than household trash/garbage will be charged for the removal of these articles from the dumpster and proper removal to a disposal site and will be subject to a fine.

Members are responsible for all special refuse materials preparation, including double-bag in plastic all animal droppings, kitty litter, and diapers for refuse collection.

All recyclables must be placed inside the recycling carts (not on the ground nearby). All cardboard boxes must be broken down and flattened before placing them in the recycling carts, as space is limited. Cans and plastic containers should be cleaned, rinsed, and be flattened to conserve space. If the cart in your area is filled, please place recyclables inside the dumpster, take them to another recycling cart, or take them to the City of Ann Arbor Drop Off Center. Other than large cardboard boxes, which may be broken down and placed behind the recycling carts, no recyclables should be placed outside the recycling carts.

No appliances, mattresses, carpet or construction materials are to be placed inside the dumpsters. A member, resident, or guest who violates this provision will be charged the additional cost the cooperative incurs for the removal of these items from the dumpster. Members may take these items to the City of Ann Arbor Drop Off Station or Recycle Ann Arbor ReUse Center or donate them to the Salvation Army or other charitable organization. Donations of used clothing or other household items are an alternative to disposal. For such items to be removed from the property, please contact the cooperative office.

Members can make arrangements with Management for appliances, mattresses, furniture, and most Toxics to be removed from the property. If this removal is done Monday – Friday during normal working hours, the current maintenance charge will only apply. If arrangements are made for off hours, the member will also be responsible for any overtime costs.

Refuse cannot be placed/stored/left outside of units under any circumstances. Violators are subject to a fine.

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### 6. Management Responsibilities

Management is responsible for routine inspections of the dumpsters and the enclosure areas for improper placement of refuse or recyclables. Any items improperly placed or any spillage will be cleaned up by staff and an attempt will be made to find the responsible person(s).

Management will make arrangements with members requesting for appliances, mattresses, furniture, and most Toxics to be removed from the property. If members do not make arrangements in advance with Management, and they place prohibited items inside or outside the dumpsters, Management will promptly cleanup and dispose of the items. The member will then be responsible for all costs associated with the cooperative collecting and disposing of the items (including disposal fees). This is to encourage members to either dispose of the items themselves or to schedule the work in advance with Management, and to eliminate the piling of refuse or discarded items around the dumpsters.

### 7. City of Ann Arbor Resource Recovery Center/Drop Off Station

Information about the City of Ann Arbor Resource Recovery Center/Drop Off Station, located at 2950 E. Ellsworth Rd. at Platt Road in Ann Arbor is available at: <a href="http://www.ci.ann-arbor.mi.us/PublicServices/FieldOperations/SolidWaste/education/rrc/rrc.html">http://www.ci.ann-arbor.mi.us/PublicServices/FieldOperations/SolidWaste/education/rrc/rrc.html</a>

The Drop-Off Station accepts the following items for a nominal fee:

**Light Waste** - Includes all non-hazardous municipal solid waste, i.e.- carpeting, mattresses, furniture, trash, etc.

**Ferrous (Steel) Metals** - Includes small appliances (microwaves, toaster ovens), gutters, bikes, auto parts (empty of oil and fuel).

### Freon and Non-Freon appliances

### **Automotive items**

Car Tires
Truck Tires
Car Batteries...... no fee
Transmission Fluid
Antifreeze

Brake Fluid

Motor Oil..... no fee (limit 5 gallons/month)
Oil Filters..... no fee (limit 5 filters/month)

Computer Monitors and Televisions are recycled for a fee at the Drop-Off Station. For information on disposing of other toxic materials, please contact Washtenaw County's Home Toxics Collection Center at 734-222-3950.

### 8. The ReUse Center

Information about Recycle Ann Arbor's ReUse Center is available at: <a href="http://www.recycleannarbor.org/reuse/reuse.htm">http://www.recycleannarbor.org/reuse/reuse.htm</a>

The ReUse Center accepts donations of reusable household goods, office supplies, and building materials that it resells to the general public at affordable prices. It is located at 2420 S. Industrial Highway in Ann Arbor. It is open Monday-Friday from 10 AM to 6 PM and Saturday from 9 AM to 5 PM.

### 9. City of Ann Arbor Solid Waste Rules and Regulations

Information about Ann Arbor Solid Waste Rules and Regulations is available at: http://www.ci.ann-arbor.mi.us/PublicServices/FieldOperations/SolidWaste/SWCodeRegs.pdf